**Implementation Plans**

**CONGRATULATIONS** on completing and submitting your departmental implementation plan, and THANK YOU for submitting in on time! Your combined efforts allow us to see the strength in which we will be able to support our new Tactical Plan. Melissa will be reaching out to departments in July to discuss, refine, and enhance your action plans for AY 2018-2019.

**Assessment Symposium**

Have a lot of data? Don’t always know what to do with it? Please RSVP for our Assessment Symposium: “We’ve got Data, Now What?” on Tuesday, May 15! The symposium will include:

- Breakout sessions in which you will learn ways in which to use both quantitative and qualitative data to tell your story and inform your practice.
- Large session in which Melissa will share new division-wide processes for assessment planning, implementation, and reporting.
- Keynote with Amelia Parnell, VP for Research & Technology, NASPA
- Breakfast, lunch, and snacks in between!

**Activity Codes**

If you did not upload your rosters by April 15, please do so ASAP! We plan to disseminate departmental reports after the semester ends.

**Annual Report**

The 2017-2018 Annual Report submission deadline is Friday June 29! Please review this Prezi and document to know exactly what to put in each form in Planning (formerly Compliance Assist). Still have questions after reviewing this? Sign up for a training!

In May, you will receive a Word Document template to fill in. On this document, you will have the opportunity to write your department’s story (1-2 pages) about this year’s impact that will appear in the Annual Report publication.

**Key Performance Indicators**

Key performance indicators (KPIs) are key data-points that you collect on a regular basis to tell your department’s story. We have asked each department to provide a list of data-points that you already systematically collect. We will be asking that you share these data-points with us every semester. We will then turn your data-points into easy-to-read longitudinal charts or graphs that may be utilized for both departmental and divisional purposes.

All directors received an email asking for a list of potential KPIs for your department. If you have not done so already, please send us this list ASAP! Be on the lookout for an email at the end of May requesting your spring 2018 numbers. We hope to start this initiative this semester!

**From Research to Practice**

Check out our Keynote speaker’s (Amelia Parnell) own publication on Data Analytics for Student Success. She reports on collaborative efforts between IR, IT, and Student Life to guide daily practices that will best support students.

**Trivia**

What is the name of The University’s identification card?

**Triva Answer**

Volcard. The combined UT ID card was introduced in 1998.