Example Plan - Assessment Symposium 2018

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Template:
Assessment Plan

Providing Department:
Assessment and Strategic Initiatives

Name of Report:
Example Plan - Assessment Symposium 2018

Start:
7/1/2018

Departmental Mission Statement:
The Office of Assessment and Strategic Initiatives (OASI) facilitates assessment, evaluation, planning, and other research activities that actively contribute to the culture of evidence within the Division of Student Life at the University of Tennessee, Knoxville (UTK). Through training and skill development related to program review, assessment, evaluation, planning, and research, OASI strives to help departments embed these areas in day to day operations of their programs and services to continuously improve and enhance learning for all students.

Date of Mission Statement's Last Review:
1/8/2019

Outcome:
The Assessment Symposium 2018 participants will find both the qualitative and quantitative sessions useful for their work.

Outcome Type:
Learning

Mapping to the University Strategic Plan:
Priority 4 - Faculty and Staff

Mapping to the Divisional Tactical Plan:
PRIORITY 3: INFRASTRUCTURE AND RESOURCES - Goal: Invest in infrastructure and resources that advance the work and mission of the Division of Student Life.

Supports Tactical Plan Objective:
3.1

Target Audience:
The attendees of the Assessment Symposium 2018.

Timeline for Implementation:
Spring 2018 - attend the symposium, complete survey, analyze results, and note improvements that will be made for next year.

Action Steps:
Participants will attend the symposium then complete a survey within a week. The survey results will be analyzed then utilized in planning for the next symposium.

Instrument:
Linked Documents
There are no attachments.

Criteria for Success:
90% of the Assessment Symposium 2018 participants will find both the qualitative and quantitative sessions useful for their work.

**PHASE 1 - PLANNING COMPLETE:**
true

**Baseline Results Report:**
The Baseline results have been linked below.

**2018 DSL Assessment Symposium**  
*Symposium Survey Results*

**Other Results Report:**
Linked Documents
There are no attachments.

Attached Files
There are no attachments.

**Analysis of Results - Key Qualitative Findings:**
"I'm not sure if this was the intended takeaway, but how easy it can be to incorporate assessment in our work. Sometimes you don't need to over think it!"

"Advertise accurately what will occur."

"Please be prepared to use microphones. Nobody's voice carries far enough for a person who is hard of hearing. Could have placed tables closer to the speaker in the large room."

"It would be great to highlight some additional models of how we are doing the work of assessment across the division and having those resources to inspire one another and tell the story of our areas."

**Analysis of Results - Key Quantitative Findings:**
100% of participants felt the quantitative session was useful for their work.

94.73% of participants felt the qualitative session was useful for their work.

**Outcome Statement:**
Greater than 90% of participants (n=20) (N=52) found both the qualitative and quantitative sessions useful for their work.

**Outcome Statement Status:**
Achieved,

**Analysis of Outcome Statement:**
The outcome was met because more than 90% of the respondents stated that both the quantitative and qualitative sessions would be useful in their work.

**Actions Taken:**
The keynote address will start the symposium next year to set the tone. We will also showcase some assessment work from the Division of Student Life. We will also have all presenters wear a microphone to ensure accessibility. We will also advertise the sessions and content more clearly.

Linked Documents
There are no attachments.

**PHASE 2 - RESULTS REPORTING COMPLETE:**
true

**End:**
6/30/2019

**Progress:**

**Responsible Users:**
Related Items

No connections made